

10 November 2021

**TO ALL PARENTS/CARERS**

The JCB Academy,  
Mill Street,  
Rocester,  
Staffordshire. ST14 5JX  
**T:** +44 (0) 1889 506100  
**E:** [information@jcbacademy.com](mailto:information@jcbacademy.com)  
[www.jcbacademy.com](http://www.jcbacademy.com)

Dear Parent/Carer

## **Bad Weather Procedure**

The JCB Academy will always attempt to be open in the event of bad weather. However, it may be the case that on occasions one or more of the bus companies deems a particular route to be unsafe.

In these circumstances, a text alert will be sent to parents/carers and learners (before 7:00 am wherever possible) to advise you if a bus is cancelled or is running late. If you have not received a text, your son/daughter should make his/her way to the bus stop as normal. If the bus does not arrive at the designated time they should wait for a minimum of 20 minutes before returning home. In the event that a text is sent informing parents/carers and learners of a delayed time they should wait until that time where possible and weather dependant.

It may also be the case that bad weather results in learners being collected by buses earlier than normal in the afternoon. In these circumstances, we will send a text alert to parents/carers.

Thank you in advance for your support. If you require any further information, then please do not hesitate to contact the academy on 01889 506100.

Yours sincerely



Mrs J McGuirk  
Principal