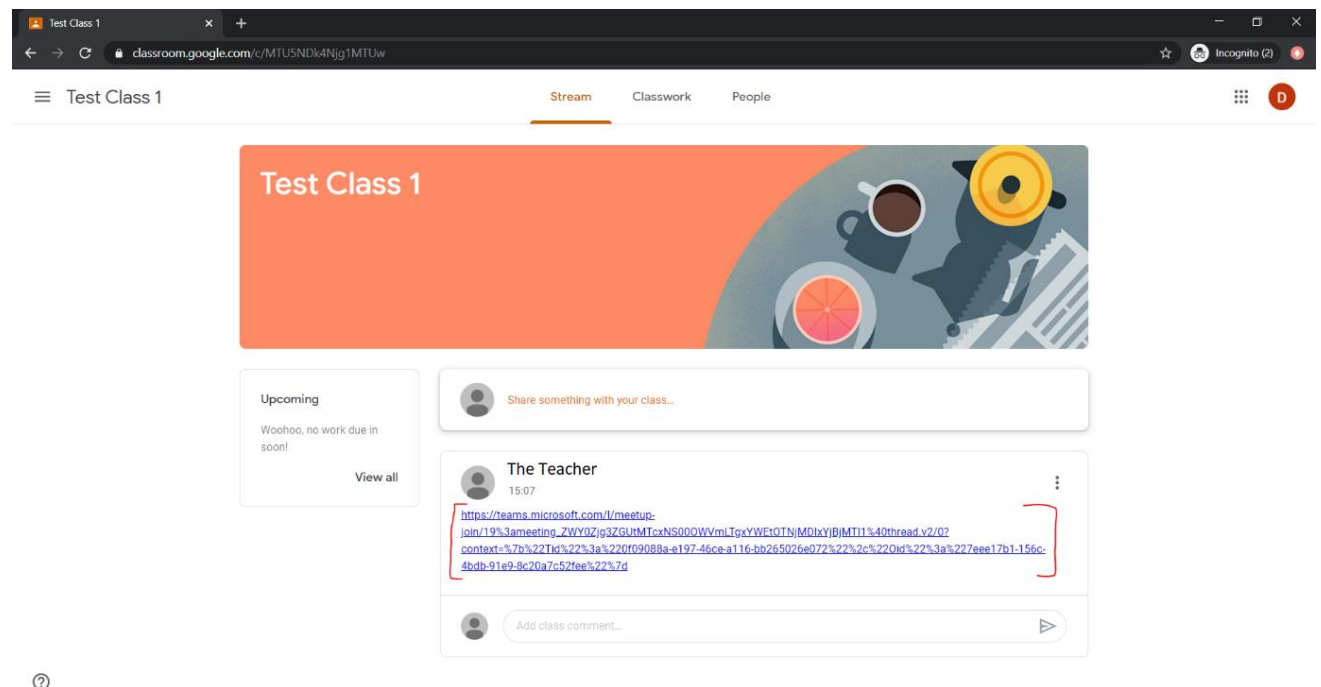


GUIDE TO JOINING A LIVE LESSON

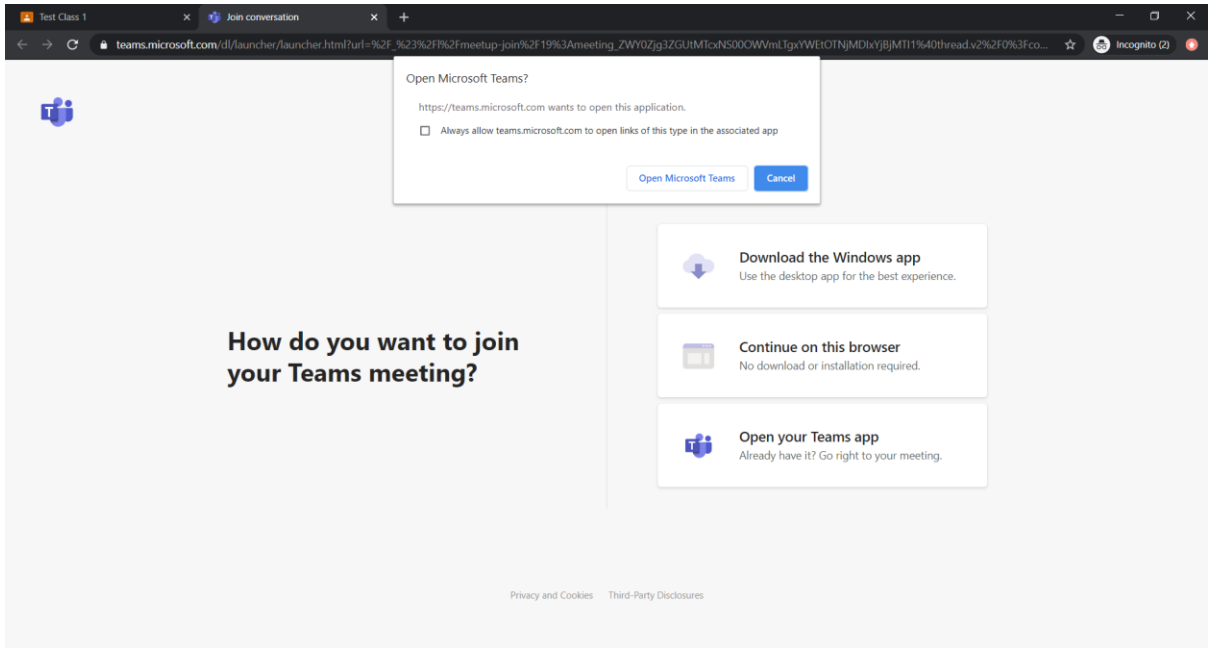
This is done via the Microsoft Teams meeting function. You do not need any further applications installed on your laptop and the lessons will be accessible anywhere where you may have an internet connection and a laptop.

Lets begin!

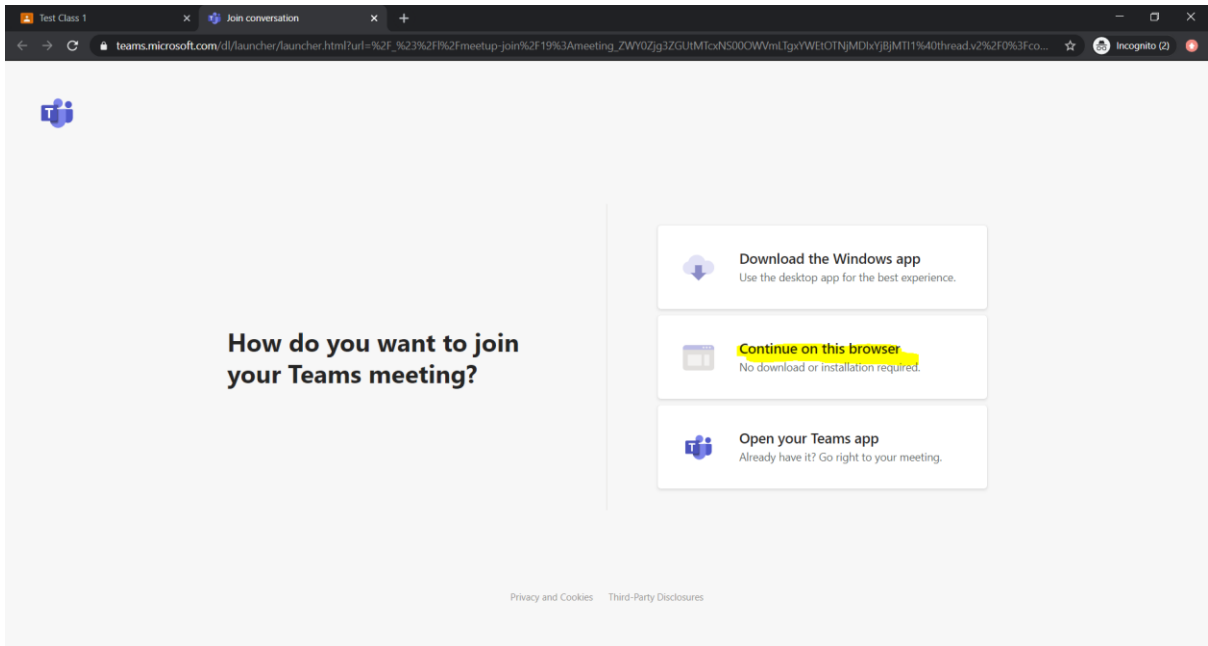
When your teacher wishes to start a live class with you, a link will appear in the relevant Google Classrooms Page. The link will appear a long string of letters and numbers, like this;



Please click the link.

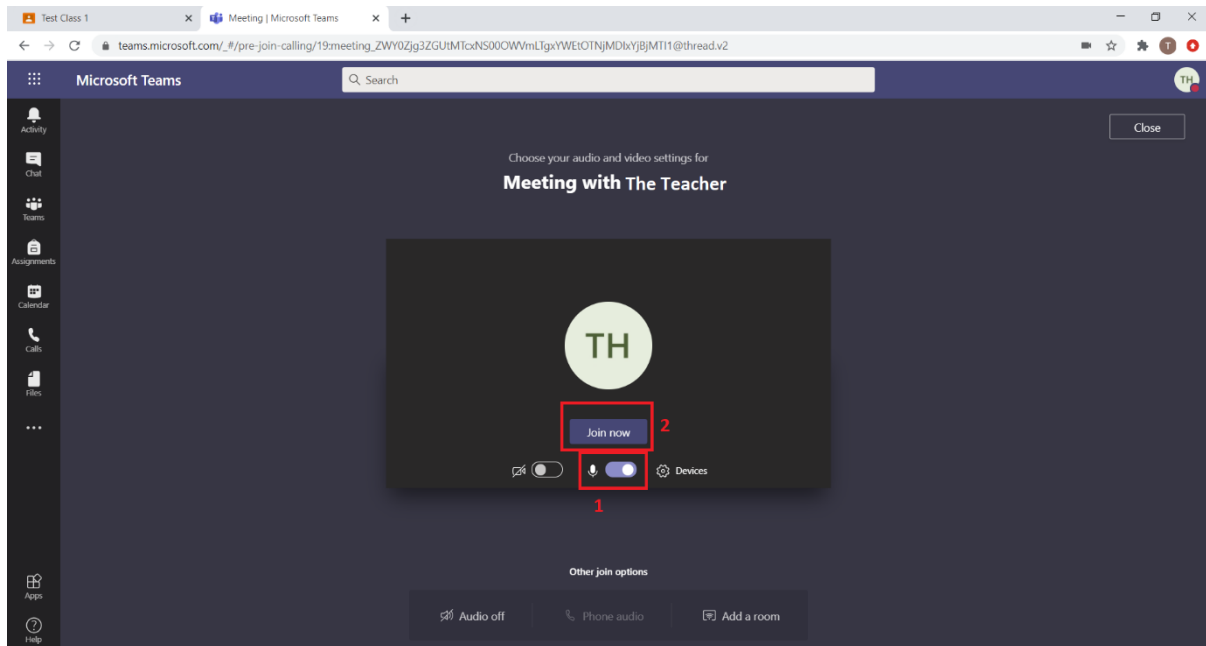


Please click 'Cancel' when this box appears. If it does not appear, please continue.



Please click 'Continue on this browser'

You will now be presented with this screen.



1. Please make sure this toggle is to the right, this means your microphone will be on.
2. Once you have checked this, please click 'Join Now'
3. You may have to wait a short while for the teacher to allow your connection into the meeting.

You should then be in the lesson.

If you run into any issues during this process, please email
StudentIT@jcbacademy.com